Chalfont St Peter Infant School

'Learning Together and Celebrating Success'

SNOW PROCEDURES

A decision to close the School is never taken lightly and we will always try and decide as early as possible to allow parents to make alternative arrangements if necessary. Our arrangements for a School closure due to adverse weather conditions are as follows:

OVERNIGHT SNOW:

If there is significant snowfall overnight which results in dangerous travelling conditions for pupils and staff, then the following actions will take place:

- Following advice received, the Head Teacher will assess local conditions on and around the school site
- Staff will contact the Head Teacher before 7.30 am to inform of their ability to travel safely to work
- If access to the School is deemed hazardous or there will be insufficient staff to teach the children, then the Head Teacher will make the decision, in consultation with the Chair of Governors, to close the School. Please note that we will endeavour to do this **before 8.00 am**
- The School status will be updated on the school website www.chalfontstpeterinfantschool.co.uk
- A representative from School will register the School closure with Buckinghamshire Council; this will automatically be posted on the Buckinghamshire Council School Closures page https://closures.buckscc.gov.uk/search.aspx
- The Head Teacher will contact the PTA Chair who will initiate a contact chain for each class with a standard message
- A representative from School will generate an email via ParentPay informing parents of the School status

LATE START AND EXTENDED REGISTRATION TIME:

- If staff are able to travel to School but road conditions dictate that their journey will take longer, then the decision will be taken to open the School later and extend registration time to ensure that everyone can get to school safely
- The School status will be updated on the school website www.chalfontstpeterinfantschool.co.uk
- A representative from School will register the School's status with Buckinghamshire Council and this will be posted on the School Closures page
- The Head Teacher will contact the PTA Chair who will initiate a contact chain for each class with a standard message
- A representative from School will generate an email via ParentPay informing parents of the School's status

SNOW DURING THE SCHOOL DAY:

If there is heavy snowfall during the School day and conditions deteriorate with the potential of journeys home being unsafe, then the Head Teacher will make the decision to close the School. Staff will remain on site to supervise children and maintain reasonable levels of staff to pupil ratios. This will allow some staff whose journey may be hazardous, to leave earlier.

- The School status will be updated on the school website www.chalfontstpeterinfantschool.co.uk
- The Head Teacher will contact the PTA Chair who will initiate a contact chain for each class with a standard message to speed up the process of communication
- A representative from School will generate an email via ParentPay informing parents of the School's status

We would ask that during times of severe weather conditions, parents keep mobile phones turned on and check emails and notifications regularly.